



## **City of Rockville Ethics Commission**

### **Minutes**

Diamondback Terrapin Conference Room

Meeting No. 17-03

Thursday, March 23, 2017 at 6:30 PM

**Commissioners Present:** Eugene Thirolf, Kris Dighe, Jaime Espinosa, Rosanne Hurwitz

**City Staff :** Eliot Schaefer

- I. Convene  
Meeting convened.
- II. Approval of Agenda  
Motion to approve the agenda was made by Commissioner Hurwitz, seconded by Commissioner Dighe, and passed unanimously (4-0).
- III. Approval of Minutes  
February 23, 2017 – Motion to approve minutes from the February 23, 2017 meeting was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed unanimously (4-0).
- IV. Staff Update on Financial Disclosure Filings  
City Staff provided an update on the status of financial disclosure filings for the calendar year of 2016. The Commission discussed procedures on how to review the filings in the event the Mayor and Council amend the Ethics Ordinance and authorize the Commission to review the filings for technical compliance.
- V. Discussion on Ethics Commission Outreach  
Staff informed the Commission of the City Clerk's Office procedures to advertise Board and Commission vacancies. The Commission discussed potential outreach options to the community to publicize who the Commission is and what their role in City government is. The Commission will continue the conversation at a later meeting.
- VI. Discussion on Presentation to Mayor and Council  
Chairman Thirolf discussed the key items he planned to address during the presentation to the Mayor and Council. Commissioner Dighe requested that Staff make a few minor edits to the Commission report.

VII. Old/New Business

The Commission's next meetings are set for Monday, April 24, 2017 at 6:30 pm, and Wednesday, May 31, 2017 at 6:30pm. Following the Commission's April 24, 2017 meeting, the Chairman will present the Ethics Commission Report to the Mayor & Council during the Mayor & Council's regular meeting.

VIII. Adjournment

Motion to adjourn was made by Commissioner Dighe, seconded by Commissioner Espinosa, and passed unanimously (4-0).